

District Health & Family Welfare Society District Bhiwani (Last Date of Apply- 21.03.2022 till 03:00 PM)

Non-refundable Application Fee- 200/- for General/UR, 100/- for Reserved Category (One Application will be considered for One post only)
 D.H. & F.W. S Bhiwani invites applications for the following posts under NHM purely on contract basis initially up to 31-03-22. The details of various posts are as under :-

Sr.No.	Designation	Age	Name of the Programme/ Facility	category	No. of posts	Entry level pay/Remuneration	Qualification and Experience as per Service Bye Laws
1	Psychiatric Social Worker	18-42 yrs	NMHP	UR	1	12500/-	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric.
2	Coordinator (RBSK)	18-42 yrs	RBSK	UR	1	9840/-	(i) MBA/ Master in Public health (MPH)/ Master in disability rehabilitation administration (MDRA) with 1-2 years experience in health related social activities. (ii) Hindi/Sanskrit up to Matric.
3	Audiologist & Speech therapist	18-42 yrs	RBSK/DEIC	UR	1	13830/-	(i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric.
4	District PPM Coordinator	18-42 yrs	NTEP	UR	1	12500/-	Essential (i) Post Graduate. (ii) One year Experience of working in field of Communication /ACSM / PublicPrivate Partnership /Health projects / programs (iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Hindi/ Sanskrit upto Matric Desirable (i) Preference to those who have worked in RNTCP. (ii) Certificate /Diploma /Degree/Masters holders in Social Sciences/ Mass Media /Communication /Rural Development Advocacy /Partnerships / related field. (iii) Basic knowledge of computers
5	District Programme Coordinator	18-42 yrs	NTEP	UR	1	12500/-	Essential (i) MBA/PG Diploma in management/ health administration from a recognized institute / university. (ii) At least 1 year of work experience Desirable (i) Preference will be given to those who have worked in the field of Development/ Health at District / State level. (ii) Basic knowledge of computers
6	Accounts Assistant	18-42 yrs	01 each at SDH Siwani, CHC Manheru, Kairu)	I-BCA, I-SC, I-Gen (ESM)	3	12500/-	(i) B.Com with at least 55% marks. (ii) Hindi/Sanskrit upto matric. (iii) Knowledge of Tally ERP.9 Software (Certificate for the same is required) (iv) One year post qualification experience related to accounts.
7	Pharmacist	18-42 yrs	01 Gen (ESM) for RBSK Team (Kairu), 01-UR for Drug Ware house, Bhiwani	1-Gen (ESM), 1-UR	2	12500/-	ESSENTIAL: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.
8	Counsellor-NRC	18-42 yrs	NRC	UR	1	9840/-	(i) Masters degree in Food and Nutrition/Public Health Nutrition with one year experience OR Post Graduate Diploma in Dietetics / Public Health Nutrition with two years experience. (ii) Excellent Interpersonal Communication Skills. (iii) Appreciation of, and sensitivity to local cultural issues related to IYCF activities and Nutrition. (iv) Fluency in Hindi, English & other local languages. (v) Basic knowledge of Excel, Word & PowerPoint. (vi) Hindi /Sanskrit up to Matric.
9	Microbiologist	18-42 yrs	IDSP	UR	1	16090/-	(i) Medical Graduate with Post Graduate Degree/Diploma (preferably in microbiology, virology, pathology and other lab sciences) (ii) Medical Graduate with 2 Year Experience in Laboratory Sciences MSc in Medical Microbiology. (iii) Hindi/Sanskrit upto Matric.
10	Finance-cum-Logistic Consultant	18-42 yrs	NPCDCS	UR	1	16090/-	Essential- (i) Inter CA/Inter ICWA/M.Com or MBA (Finance/ Material Management) with knowledge of computer. (ii) Hindi/ Sanskrit upto Matric. Desirable: (i) At least 3 years experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system. (ii) Experience of working in Health Care Financing/ National Health Accounts
11	KMC Support Worker	18-42 yrs	SNCU	UR	1	6580/-	Essential (i) Matriculation from a recognized board. (ii) Hindi /Sanskrit up to Matric (iii) Can read and write in Hindi. Desirable (i) One year experience of working in a Govt./Private hospital/Health Institution.
12	Therapist-Male	18-42 yrs	Ayush	UR	1	9840/-	(i) One year or six months diploma in Panchkarma (ii) 10th or its equivalent (iii) Hindi/Sanskrit up to Matric (iv) Preferred will be given to experienced

13	ANM	18-42 yrs	01 for RBSK Team Dhanana, 04 for Sub Centers (1 at each centre Golpura, Behal, Patwan, Kairu)	05- Gen (ESM)	5	9840/-	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.
14	Staff Nurse	18-42 yrs	03 for PHC Sandwa	UR	3	13500/-	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.
15	AMO-Male	18-42 yrs	RBSK-CHC Kairu	UR	1	18750/-	(i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.
16	District Programme Coordinator	18-42 yrs	NPCDCS	UR	1	18460/-	Essential: (i) MBBS/BDS from institution recognized by MCI/DCI respectively (ii) Diploma/Master in Public Health/CHA. Experience: (i) At least one year experience of working in Health Services/Public Health Programme. (ii) Working knowledge of operating computers and internet usage

Dy. Civil Surgeon-NHM-cum-Secretary (E)

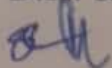
DH&FWS, Bhiwani

General Instructions:

- Application form may be downloaded from www.nhmharyana.gov.in and duly filled and signed by the candidates in their own handwriting in capital letters with self-attested one set of all the testimonials should be submitted till 21.03.2022 before 03:00 PM to : The Dy. Civil Surgeon-NHM, Room No. 225, O/o Civil Surgeon, Civil Hospital, Bhiwani. The applications received through post/courier or by any mode, after the above schedule will be not be entertained.
- Non-refundable Application fee of Rs. 200/- for General Category and 100/- for Reserved Category should be submitted by way of cash receipt only. Cash Receipt may be obtained from room no. 231, O/o Civil Surgeon, Bhiwani. One application will be considered for one post only. Application form without the prescribed fee will not be considered and rejected. Fee receipt no. must be written at the application form.
- Written/Proficiency/any other test if prescribed will be conducted for all the applicants. Minimum 40% marks are mandatory to qualify the written examination & Computer test each. The applicants who will qualify the written test will only be eligible for Computer test.
- Five times applicants of the post advertised will be shortlisted after written/proficiency test on merit basis for further stages of recruitment.
- Relevant Post qualification experience (any State Govt./ Semi-Govt./UT/ any Govt. Board/Corporation) will be considered. Experience Certificate should be supported with Salary slip (if salary is not mentioned in Experience Certificate).
- Preference will be given to the applicants residing in District Bhiwani. The applicants have to submit any of the three documents from Passport, Election Card, Bank Passbook/Post Office Passbook, Caste and Domicile certificate with address and the photo issued by State Govt, Parivar Pehchan Patra, Electricity bill- not older than last three months to avail local area weightage.
- The applicants must have to produce all original testimonials before the document scrutiny committee.
- No TA/DA will be paid to appear in test/interview.
- Post can be increased/decreased or abolished at any time by district authorities. District authorities have right to amend any clerical mistake found at any stage of recruitment process. No any claim will be entertained in this regard.

- Place of posting will be allotted as per merit list.
- The applicants, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised. It is the sole responsibility of the candidate to produce the proof of approval/authenticity of the university or degree/diploma, whenever required.
- If the applicants don't fulfill the eligibility for the applied post or any information provided by the applicants found false or misleading at any stage of recruitment as well as after the recruitment, the candidature of such the applicant will be rejected or contract of such the selected applicant will be terminated immediately without giving any further notice and legal action may be initiated against him/her.
- Selection criteria received from State Head Quarter-NHM, Haryana Panchkula vide office letter no. NHM/Admin/HRC-1/2021-22/7591-7620 dated 20.09.2021 will be implemented.
- Further renewal of contract will be based on the satisfactory performance.
- "Service Bye Laws" implemented by the State Head Quarter-NHM, Haryana Panchkula vide Memo no. Admin/NHM/A1/2017-18/4361-81 dated 29.12.2017 as well as the rules revised by time to time by State Head Quarter-NHM, Haryana Panchkula will be applicable to all NHM contractual employees.
- These posts are non-transferable in nature. Any additional work under NHM can be assigned by appointing authorities.
- It is the sole responsibility of the applicants to regularly visit at www.nhmharyana.gov.in for all the information (i.e. Schedule of Proficiency/ Written/ Computer Skill Test/Documents scrutiny/Interview/ venue of the activities/ corrigendum/ result etc.) related to recruitment process. **No individual correspondence will be made by the District Authorities.**


9/13
Dy. Civil Surgeon (NHM)-cum-Secy. (E)

D.H. & F.W.S. Bhiwani




NATIONAL HEALTH MIS



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula
 Tel No: 0172-2560134, 2573932, 2570458, Fax: 0172-2580466
 Website: nhmharyana.gov.in, E-mail ID: admn.nhmhry@gmail.com

From,

Mission Director,
 National Health Mission,
 Bays No. 55-58, Sector-2
 Panchkula, Haryana

To

All Civil Surgeons
 Haryana State

Memo No: NHM/Admin/HRC-1/2021-22/7591-7620 Dated: 20/9/2021

Subject: **Revision of Selection Criteria for the recruitment of posts at District level.**

In reference to subject cited above.

This is to inform you that while exercising the power conferred under clause no. 24 of Service Bye Laws - 2018 for contractual employees under NHM, Haryana, a decision has been taken in the 8th Executive Committee Meeting and Governing Body Meeting of State Health Society, Haryana, held on dated 20.07.2021 & 01.09.2021 respectively, the partial modification of office letter no: NHM/Admin/HR/2020-21/10633-54, dated 27.01.2021, with regard to marks allotted for *local area weightage*. And the same shall be applicable with immediate effect along with the instructions/additional guidelines mentioned therein. The modification in the said Selection Criteria is as follows:

Modified Selection Criteria for the recruitment at District

Sr. No.	Components	Modified weightage			
		GP: 4200-5400	GP:1900-4000	GP:1650	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post Qualification Experience (any State Govt./SemiGovt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/Proficiency Test /any other test prescribed.	20	20	-	-
6	Computer Skill Test	10	10	-	-
7	Local area weightage =20 marks. <ul style="list-style-type: none"> • Weightage of marks "for district applicants" :20 marks (the candidate be a bonafide resident of the district.) • Weightage of marks for "out of the district applicants" : Zero(O) marks *For the recruitment of all posts except MO's & Specialists.	20	20	20	-
8	Interview	5	-	-	5
Total		100	100	100	100



NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana
Tel No: 0172-2580124, 2573922, 2570458, Fax: 0172-2580466
Website: nrhmharyana.gov.in, E-mail ID: admn.nrhmhryd@gmail.com

Checklist for acceptable documents as proof of address from General Public is as under:

Sr.No	List of Documents for proof of Address(Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by State Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- Note: Any of the above three documents (Sr.No 1 to 7) be produced at the time of recruitment.

Instructions:

1. It is clarified that, no contractual staff under NHM, **approved in RoP**, should be recruited without proper advertisement and screening test.
2. The Screening test/Proficiency test is to check IQ, General Knowledge and information of the candidate about the concerned subject.
3. For every post, advertised, atleast 4-5 times the number of eligible Candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less than 2-3 times, the number of eligible candidates should be shortlisted through Screening/proficiency test only. Those candidates who are unable to get 40% in screening/proficiency test should **not be** shortlisted for further process of recruitment.
4. Please ensure that, a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister, Haryana.



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Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist
- Minimum 40% marks are mandatory to qualify the written examination & Computer Test each. The candidate who will qualify the written test will only be eligible for Computer Test.

Note:

1. If the vacancy of one category is more than 10, one observer from Head Quarter, NHM will be deputed for conducting the Screening Test.
2. If the vacancy of one category is less than 10, representative of Deputy Commissioner cum Chairman, District Health & Family Welfare Society will remain present throughout the screening test and declaration of results etc. Question paper in that case will be prepared and set up by the office of concerned Civil Surgeon.
3. Question Paper will be placed in sealed cover after declaration of the result of screening test.
4. All markings/numbering shall be done with blue/black ball pen only.
5. Since, Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee by concerned Deputy Commissioner for the entire process, irrespective of the number of vacancies.



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6. In all cases, the final list will be approved from respective Deputy Commissioner -cum Chairman, District Health & Family Welfare Society.

***All Selection Criteria for recruitment of Staff on Contractual basis under NHM issued earlier, be treated as cancelled/obsolete with immediate effect.**

[Signature]
Director (Admin)
For Mission Director (NHM)
Panchkula (Haryana)

Memo No: NHM/Admin/HRC-1 /2021-22/ 7621 - 52

Dated: 20/9/2021

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Joint Directors/Dy. Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Panchkula, Haryana
3. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister Haryana.
5. PS/Additional PSCM-II for information of Additional PSCM-II
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department
7. PS/MD, NHM for information of worthy Mission Director, NHM Haryana, Panchkula.
8. PS/DGHS, Haryana for information of worthy Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana.

[Signature]
Director (Admin)
For Mission Director (NHM)
Panchkula (Haryana)