

Steps to be Followed-up for Successfully submission of Application Forms

Steps	Main Part	Information to be completed	Remarks
1	Registration	<ul style="list-style-type: none"> • All basic Information to be submitted by all Applicant as per Registration Form • This Form is to confirm the validity and eligibility of Applicant as per qualification and age under different categories • All Applicants are required to submit Declaration for Registration submitting that, "all information filled in the Registration Form is correct to the best of her/his knowledge and once it is submitted for Registration, her/his will not be able to change any information". • All Applicants should Note their Auto generated Registration Number for future reference. 	Once the Registration Form is submitted, Applicant will not be able to change any information.
2.	Application Form	<ul style="list-style-type: none"> • Applicant to Login with enrollment No. generated at the time of his/her Registration. • Password will be the Date of Birth of each Candidate, as filled in the Registration Form. • Basis information of the Applicant will available in the Application Form as filled at the time of Registration. • All personal information, Academic qualification(s) and credential(s) are to be filled by each Applicant compulsorily. 	Application Form is required to be filled completely, otherwise Applicant will not be able to submit it successfully
3.	Uploading of Photo & Signature	<ul style="list-style-type: none"> • Applicants are advised to keep ready scanned copy of their Photo and signature, as per above given instructions • Photo and signature are required to be uploaded compulsorily by each Applicant 	Uploading of Photo and Signature is compulsory, otherwise Application Form will not be considered and it will be rejected without any further information
4.	Uploading of Documents	<ul style="list-style-type: none"> • Applicants are advised to keep ready scanned copy of their all documents, as per above given instructions • All relevant documents are required to be uploaded compulsorily by each Applicant 	
5.	Declaration	<ul style="list-style-type: none"> • All applicants are required to submit their Declaration Compulsorily after 	
6.	Printout of the Filled Application Forms	<ul style="list-style-type: none"> • All Applicants should take print-out of their filled Application Form for future reference. 	